



Music Theory Examples by Women

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Music Theory Examples by Women is seeking Research Interns for Summer 2021 (Online, remote; Flexible: June - August).

The position includes a flexible schedule (10 hours/week or more) and offers fantastic experience for those interested in entering fields related to arts administration, music, historical and performing arts research, and the intersection of social justice and music. College credit is available.

Responsibilities include:

- Data entry: Assisting in maintaining and organizing research in a growing database
- Historical Research: Compiling research on historical women composers
- Assistance in typesetting and annotating scores
- Administrative tasks as needed

Qualifications

- Background in music, especially classical or jazz
- Experience doing research in a library or archives strongly preferred
- Experience working with metadata and/or database input preferred
- Comfort using Google Apps, Microsoft Word, and Sibelius/Finale
- Solid writing and time management skills
- Keen attention to detail
- Responsive to emails
- Current, upper-level undergraduate or graduate student preferred

This is an unpaid internship, but college credit is available.

To apply, please send a cover letter, resume, and a list of 2-3 references to admin@mtew.org.