



# Music Theory Examples by Women

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Music Theory Examples by Women is seeking Marketing Interns for Summer 2021 (Online, remote; Flexible: June - August).

The position includes a flexible schedule (10 hours/week or more) and offers fantastic experience for those interested in entering fields related to arts administration, music, graphic design, and social justice. College credit available.

Responsibilities include:

- Social Media: MTEW's Facebook, Instagram, and Twitter
- Graphic Design: Create event flyers/graphics; design and order merchandise as needed
- Marketing: Assist with event promotion; assist in managing the MTEW website
- Administrative tasks as needed

Qualifications

- Interest in equality in the music world, classical music, graphic design, marketing, concert production and/or arts administration
- Comfort using Google Apps, social media, and speaking on the phone
- Experience using Mailchimp and Squarespace helpful
- Solid writing and time management skills
- Responsive to emails
- Background in music is preferred but not required
- Preferably currently a fully matriculated student

**This is an unpaid internship, but college credit is available.**

To apply, please send a cover letter, resume, and a list of 2-3 references to [admin@mtew.org](mailto:admin@mtew.org).